



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

**Victim Service Training Scholarship Guideline
National Organization for Victim Assistance (NOVA) Conference**

On April 18, 2007, the Illinois Criminal Justice Information Authority Budget Committee approved the designation of \$146,630 in Victims of Crime Act (VOCA) FFY04 funds for scholarships for the National Organization for Victim Assistance (NOVA) conference, which will be held July 22, 2007 through July 27, 2007 in Reno Nevada. Before submitting an application, please carefully review the following scholarship guidelines.

Application deadline: May 25, 2007.

- Funded agencies must meet the **20% match** requirement.
- Scholarships will cover only the costs of a maximum of **two** VOCA funded employees **registration, hotel accommodations *, per diem and airfare**, as specified in the budget detail included with application materials.
- In order to receive scholarship funds, the agency must enter into an **interagency agreement** with the Authority. The **disbursal of scholarship funds** will be initiated upon execution of the agreement.
- Each agency will be responsible for submitting to the Authority both data and fiscal reports detailing the funds expended at the end of the grant.
- Each funded agency must make all arrangements for approved participants, including registration, hotel and transportation arrangements. The Authority will not make travel or conference arrangements for any scholarship recipient.
- Scholarships will be given on a first come/first serve basis (in the order received) until the funds are depleted.
- Application materials must be submitted electronically to Jeena Bradley at Jeena.Bradley@Illinois.gov no later than **May 25, 2007**. **Application materials can also be found on the ICJIA website:** <http://www.icjia.state.il.us>. For more information regarding the above information, please contact Jeena Bradley at 312-793-8550.

*Based on state rate. Check state rate per diem at <http://www.gsa.gov>